



MEETING MINUTES

Institute of Transportation Engineers: Alaska Section

OFFICERS PRESENT:

- ✓ Jennifer Satterfield – President
- ✓ Josh Cross – Vice President
- ✓ Karthik Murugesan - Treasurer
- ✓ Nicole Knox – Secretary
- ✓ Shawn Snisarenko – Past President

GENERAL ATTENDANCE: 57

TREASURER'S REPORT: \$3,811.41

ONGOING/OLD BUSINESS:

- ITE Alaska Section is on Facebook. Get section updates, post comments, RSVP for meetings and connect with other ITE Alaska Section members.
- 2011 Western District Annual Meeting is always looking for volunteers. Contact Anne Brooks if you are interested in helping out. Local Arrangements Committee meeting will be held at the Aviation Heritage Museum one hour before monthly meetings.

NEW BUSINESS:

- ASCE Student Chapter will be hosting a Bowl-A-Thon on May 15th to raise money. For more information contact Cindy Cluchey at clucheycr@hotmail.com
- 2010 ITE Engineer of the Year Donald Porter was presented with a new 6th Edition Traffic Engineering Handbook.
- Anne Brooks gave a short overview of transportation related bills the Alaska Legislature will review during the current legislative session.
- Anchorage Tomorrow representative Bill Johnson gave a short presentation on upcoming ballot propositions. For more information go to www.anchoragetomorrow.org
- The ITE/ACES/APWA Annual Joint Meeting is scheduled for June 15th, 2010. The main speaker will be Anchorage Mayor Dan Sullivan. More information coming soon!

PRESENTATION:

Presentation Title: *Reaching Your Target Audience – Giving Effective Presentations*
Presented By: *Jeffery Eliassen, Toastmasters*

Mr. Eliassen gave a very effective presentation on giving effective presentations. He covered the basics of reaching your target audience, such as being passionate about the topic, developing a connection with the audience, and how to avoid losing their interest. A few helpful tips included providing Google search terms to the audience so they can follow up on the information presented on their own, keeping PowerPoint slides simple and repeating questions back in your own words to verify that you understand the question asked before you answer.

A simplified version of Mr. Eliassen's presentation can be found on www.alaskaite.org

NEXT MEETING SCHEDULED FOR APRIL 6, 2010 @ AK. AVIATION HERITAGE MUSEUM

March 2010